

**Irish Auditing & Accounting Supervisory Authority  
Project Manager – Financial Reporting Supervision Unit  
Post advertised 30 June 2014**

**1. IAASA**

The Irish Auditing and Accounting Supervisory Authority ('IAASA') is the independent body in Ireland responsible for the:

- (a) examination and enforcement of certain listed entities' periodic financial reporting; and
- (b) supervision of the regulatory functions of the Prescribed Accountancy Bodies.

IAASA is a State Body established by the Companies (Auditing and Accounting) Act 2003 ('the Act') and, as such, its employees are Public Servants. IAASA's principal objects are set out in Section 8 of the Act, and have been translated into the following goals:

- I. to deliver independent and effective supervision of financial reporting which promotes high quality financial reporting and which responds to non-compliance robustly, promptly and proportionately;
- II. to deliver independent and effective supervision of the regulatory activities of the PABs which promotes high quality regulation and which responds to inadequate regulatory practice robustly, promptly and proportionately;
- III. to promote adherence to high professional standards by accountants, auditors and preparers of financial reports; and
- IV. to provide specialist advice and support to the Minister for Jobs, Enterprise & Innovation and high quality information to our stakeholders on key auditing and accounting matters.

**2. Post overview**

IAASA seeks to recruit a Project Manager on a fixed term basis to work in its **Financial Reporting Supervision Unit** ('FRSU'). Working as part of a small team of committed and highly motivated professionals, the successful candidate will have responsibility for a diverse range of projects and assignments relating to the functions of FRSU.

The principal functions of FRSU are:

- accounting enforcement i.e. the examination of the annual and half-yearly financial reports of certain entities listed on European stock exchanges and taking enforcement actions when instances of non-compliance with the financial reporting standards are detected;
- cooperation with other EU accounting enforcers;
- cooperation in the development of financial reporting standards; and
- advising the Department of Jobs, Enterprise & Innovation on accounting matters.

**3. What we are looking for**

The successful candidate will:

- be a qualified accountant;
- possess post qualification experience at a suitably senior level in areas of relevance to the role (e.g. audit, financial reporting or in an associated enforcement environment);

- possess extensive knowledge of the financial reporting standards (IFRS and/or Irish/UK GAAP);
- demonstrate a strong track record in the exercise of sound professional judgement;
- possess the capacity to operate effectively and credibly at senior levels within a professional environment;
- possess excellent communications and interpersonal skills; and
- be capable of demonstrating an appreciation of IAASA's objectives.

#### 4. Principal responsibilities

Reporting to the Head of FRSU, the Project Manager's principal responsibilities will include performing a range of duties associated with FRSU's functions as outlined above.

Such responsibilities include:

- planning and conducting examinations of the annual and half-yearly financial reports of entities within IAASA's remit to determine whether they have been prepared in accordance with the relevant financial reporting standards, primarily IFRS and Irish/UK GAAP;
- preparing draft reports on individual examinations and developing proposals for appropriate courses of action in response to issues arising;
- preparing correspondence to entity's directors on matters arising and analysing their subsequent responses;
- conducting thematic studies to research the accounting methodologies used by a range of entities;
- contributing to IAASA's responsibility to cooperate with other EU accounting enforcers, including preparing summaries of enforcement decisions for submission to ESMA (European Securities and Markets Authority) and presenting same at meetings;
- contributing to IAASA's role as observer at the Accounting Council of the FRC and other research work related to IAASA's role in the cooperation in the development of Irish/UK GAAP;
- contributing to IAASA's advocacy and advisory remits;
- performing such administrative duties as are required to ensure the effective operation and administration of FRSU and IAASA; and
- undertaking such other duties as are assigned from time to time.

#### 5. Salary scale

The post on offer is for a **fixed term ceasing on 17 December, 2017**. The salary on commencement for this position for *new entrants*<sup>1</sup> to the public service, which is not negotiable, is €61,698, rising annually following each year's satisfactory performance on the following scale:

€61,698 €63,563 €65,000 €65,000

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<sup>1</sup> Persons who have not, on the date of appointment, been employed in the public service on a continuous basis since 1 January 2011.

Alternative arrangements may apply to serving public servants. The rate of total remuneration (which is subject to the statutory Pension Related Deduction of approximately 7%) may be adjusted from time to time in accordance with Government pay policy as applying to public servants generally.

## **6. Application procedure**

Persons interested in this role should send a *Curriculum Vitae*, together with a covering letter setting out how they meet the above requirements, to:

**The Head of Finance & Administration  
Irish Auditing and Accounting Supervisory Authority  
Willow House  
Millennium Park  
Naas  
Co. Kildare**

or, alternatively, by email to: [recruitment@iaasa.ie](mailto:recruitment@iaasa.ie).

The deadline for the receipt of applications is **5:00 pm on Friday, 18 July 2014**. Late applications will not be considered.

## **7. Selection process**

The selection process includes the following elements:

- Dependent upon the number of applications received, the Authority may consider it necessary or otherwise appropriate to shortlist respondents. In the event that this is the case, shortlisting will be based solely on the material submitted.
- Thereafter applicants, or in the event of shortlisting those respondents that have been shortlisted, shall be invited for interview on **Tuesday, 29 July 2014**.
- Successful candidates at this point may be invited for second interview.

## **8. Further information**

Persons interested in having a confidential discussion regarding this role should contact the Head of FRSU on (045) 983 600, or by e-mail to [recruitment@iaasa.ie](mailto:recruitment@iaasa.ie).

Further information on IAASA and its activities can be obtained at [www.iaasa.ie](http://www.iaasa.ie).

IAASA is committed to a policy of equal opportunities and welcomes applications from people with disabilities.